

DARWIN DISTRICT MEETING – Wednesday 8 July 2020

FINANCIAL REPORT

Summary

Finances are holding up with a current balance (cash and bank account) of \$5,930.20.

We recorded a surplus for the month of \$147.45 compared to a loss of \$997.66 for the same month last year – the difference attributable to large literature purchases in June 2019 of \$1,061.41. Year to date we show a small loss of \$238.39 and hopefully this will be improved next month. Group contributions this month amounted to \$360.00 now that Harbour View and Sunday Living Sober are back to face to face meetings. This should continue to improve over the next few months as other groups start to contribute regularly. Literature sales were also higher this month at \$406.00.

Petty Cash/Literature Cash Sales

Caroline may be able to report on any cash sales not yet banked. The petty cash tin was topped up with \$150 at the beginning of the month. Petty cash office expenses were higher than normal at \$108.40 due to expenditure on hygiene consumables necessary for COVID-19 compliance, and we also purchased a new office clock and batteries as well as various stationery items. The cash float in the tin at the end of the month was \$41.60. Thanks, Denis for keeping all the receipts making balancing the cash easy; and let me know if you need extra float for the tin.

July Meeting - Financial Detailed Report

Reconciled to 30/06/2020 - Full details are attached.

A handwritten signature in dark ink, appearing to be 'D', with a large loop at the top and a wavy line extending to the right.

Treasurer Darwin District

**AA DARWIN DISTRICT  
STATEMENT OF INCOME AND EXPENDITURE  
MONTH OF JUNE 2020**

| Same Month<br>Last Year |                                      | This Month    | YTD             |
|-------------------------|--------------------------------------|---------------|-----------------|
| <b>INCOME</b>           |                                      |               |                 |
| 42.00                   | Donations from Groups                | 360.00        | 3,529.65        |
| 264.20                  | Literature Sales                     | 406.00        | 2,455.37        |
| -----                   |                                      | -----         | -----           |
| <b>306.20</b>           |                                      | <b>766.00</b> | <b>5,985.02</b> |
| <b>EXPENDITURE</b>      |                                      |               |                 |
| 5.00                    | Office Supplies                      | 108.40        | 781.59          |
| 187.50                  | Rent                                 | 187.50        | 1,875.00        |
| 49.95                   | Phone/Internet                       | 39.95         | 552.66          |
| 1,061.41                | Literature Purchases                 | 282.70        | 2,038.10        |
| 0.00                    | Insurance                            | 0.00          | 842.06          |
| 0.00                    | PO Box Rental                        | 0.00          | 0.00            |
| 0.00                    | Other                                | 0.00          | 0.00            |
| -----                   |                                      | -----         | -----           |
| <b>1,303.86</b>         |                                      | <b>618.55</b> | <b>6,223.41</b> |
| <b>(997.66)</b>         | <b>SURPLUS/(LOSS) FOR THE MONTH:</b> | <b>147.45</b> | <b>(238.39)</b> |

| <b>AA DARWIN DISTRICT<br/>GROUP CONTRIBUTIONS 2019/2020<br/>At 30/06/2020</b> |                  |
|---|------------------|
| <b>Group</b>  | <b>Donations</b> |
| Bill W Camp   | 316.80           |
| Darwin Unity Weekend  | 189.48           |
| Harbour View  | 348.50           |
| Humpty Doo Sunday   | 150.00           |
| Monday Daily Reflections  | 480.00           |
| Nightcliff Saturday   | 50.00            |
| Parap Friday  | 256.56           |
| Parap Thursday Night  | 434.95           |
| Saturday Womens Group   | 400.00           |
| Sunday Living Sober   | 360.00           |
| Sunday Steps Traditions   | 135.00           |
| Tuesday Big Book  | 116.58           |
| Various - Zoom  | 231.78           |
| Wednesday Rapid Creek   | 60.00            |
| <b>Total 2019/2020</b>  | <b>3,529.65</b>  |

**Bank Reconciliation 30/06/2020**

BSB 085-928 Account No. 029873841 Darwin AA Groups

|   |                                   |                     |  |
|---|-----------------------------------|---------------------|--|
| <b>Reconciled Balance 1/09/2019</b>         |                                   | <b>6,168.59</b>     | Statement \$5971.34 plus \$197.25 Float) |
| PLUS  | Group Contributions to 30/06/2020 | 3,529.65            |  |
|   | Literature Sales to 30/06/2020    | 2,455.37            |  |
|   | Income from Roundup to 30/06/2020 | 0.00                |  |
|   | <b>Total Income:</b>              | <b>5,985.02</b>     |  |
| LESS  | Literature Expenses to 30/06/2020 | 2,038.10            |  |
|   | Roundup Expenses to 30/06/2020    | 0.00                |  |
|   | Other Expenses to 30/06/2020      | 4,185.31            |  |
|   | <b>Total Expenses:</b>            | <b>6,223.41</b>     |  |
| <b>Balance at 30/06/2020</b>                |                                   | <b>5,930.20 ***</b> |  |
| Balance as per Bank Statement at 30/06/2020 |                                   | 5,829.20            |  |
| Petty Cash Balance at 30/06/2020            |                                   | 41.60               |  |
| Literature Tin Balance at 30/06/2020        |                                   | 59.40               |  |
|   |                                   | <b>5,930.20</b>     |  |
| LESS Unpresented Cheques                    |                                   |                     |  |
|   | <b>Total Unpresented Cheques:</b> | 0.00                | <b>0.00</b>                              |
| PLUS Outstanding Deposits                   |                                   |                     |  |
|   | <b>Total Unbanked Deposits:</b>   | 0.00                | <b>0.00</b>                              |
| <b>Balance at 30/06/2020</b>                |                                   | <b>5,930.20 ***</b> |  |

**1 Jun 2020 to 30 Jun 2020**

Showing 11 transactions for the last 30 days ⓘ

Export as

Spreadsheet (CSV-comma separated values) ▾

[Export](#)

| <u>Date</u> ↓ | <u>Transaction details</u>                              | <u>Debit</u> | <u>Credit</u> | <u>Balance*</u> |
|---------------|---|--------------|---------------|-----------------|
| 30 Jun 20     | Literature CBA<br>INTER-BANK CREDIT                     |              | + \$240.00    | + \$5,829.20    |
| 29 Jun 20     | 0462385300 TELSTRA<br>AUTOMATIC DRAWING                 | - \$39.95    |               | + \$5,589.20    |
| 29 Jun 20     | Sunday LS Carolyn PATRICK MCCORMIC<br>INTER-BANK CREDIT |              | + \$180.00    | + \$5,629.15    |
| 29 Jun 20     | INTERNET TRANSFER INV-0531<br>TRANSFER DEBIT            | - \$82.30    |               | + \$5,449.15    |
| 24 Jun 20     | INTERNET TRANSFER RENT<br>TRANSFER DEBIT                | - \$187.50   |               | + \$5,531.45    |

**Income for AA Darwin District 2019 - 2020: Group Contributions**

| Deposit Date | Income from              | Contributions | Type |  |  |  |  |  | Total Deposit | Balance    |
|--------------|--------------------------|---------------|------|--|--|--|--|--|---------------|------------|
| 5-Sep-19     | Darwin Unity Weekend     | \$189.48      |      |  |  |  |  |  | \$189.48      | \$189.48   |
| 11-Sep-19    | Parap Thursday Night     | \$128.00      |      |  |  |  |  |  | \$128.00      | \$317.48   |
| 16-Sep-19    | Bill W Camp              | \$316.80      |      |  |  |  |  |  | \$316.80      | \$634.28   |
| 26-Sep-19    | Tuesday Big Book         | \$116.58      |      |  |  |  |  |  | \$116.58      | \$750.86   |
| 11-Oct-19    | Sunday Steps Traditions  | \$135.00      |      |  |  |  |  |  | \$135.00      | \$885.86   |
| 5-Nov-19     | Humpty Doo Sunday        | \$150.00      |      |  |  |  |  |  | \$150.00      | \$1,035.86 |
| 6-Nov-19     | Parap Thursday Night     | \$120.00      |      |  |  |  |  |  | \$120.00      | \$1,155.86 |
| 4-Dec-20     | Harbour View             | \$120.00      |      |  |  |  |  |  | \$120.00      | \$1,275.86 |
| 11-Dec-20    | Parap Friday             | \$256.56      |      |  |  |  |  |  | \$256.56      | \$1,532.42 |
| 13-Dec-20    | Saturday Womens Group    | \$400.00      |      |  |  |  |  |  | \$400.00      | \$1,932.42 |
| 27-Dec-20    | Parap Thursday Night     | \$186.95      |      |  |  |  |  |  | \$186.95      | \$2,119.37 |
| 24-Feb-20    | Sunday Living Sober      | \$180.00      |      |  |  |  |  |  | \$180.00      | \$2,299.37 |
| 26-Feb-20    | Wednesday Rapid Creek    | \$60.00       |      |  |  |  |  |  | \$60.00       | \$2,359.37 |
| 9-Mar-20     | Monday Daily Reflections | \$480.00      |      |  |  |  |  |  | \$480.00      | \$2,839.37 |
| 6-Apr-20     | Various - Zoom           | \$50.00       |      |  |  |  |  |  | \$50.00       | \$2,889.37 |
| 6-Apr-20     | Harbour View             | \$103.50      |      |  |  |  |  |  | \$103.50      | \$2,992.87 |
| 31-May-20    | Various - Zoom           | \$176.78      |      |  |  |  |  |  | \$176.78      | \$3,169.65 |
| 2-Jun-20     | Various - Zoom           | \$5.00        |      |  |  |  |  |  | \$5.00        | \$3,174.65 |
| 5-Jun-20     | Nightcliff Saturday      | \$50.00       |      |  |  |  |  |  | \$50.00       | \$3,224.65 |
| 10-Jun-20    | Harbour View             | \$125.00      |      |  |  |  |  |  | \$125.00      | \$3,349.65 |
| 29-Jun-20    | Sunday Living Sober      | \$180.00      |      |  |  |  |  |  | \$180.00      | \$3,529.65 |
|              |                          |               |      |  |  |  |  |  |               |            |
|              |                          |               |      |  |  |  |  |  |               |            |
|              |                          |               |      |  |  |  |  |  |               |            |

|               |            |        |        |        |        |        |        |        |            |
|---------------|------------|--------|--------|--------|--------|--------|--------|--------|------------|
| <b>TOTAL:</b> | \$3,529.65 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,529.65 |
|---------------|------------|--------|--------|--------|--------|--------|--------|--------|------------|

**Income for AA Darwin District 2019 - 2020: Literature Sales**

| Deposit Date | Income from              | Amount   | Type    |  |  |  |  |  | Total Deposit | Balance    |
|--------------|--------------------------|----------|---------|--|--|--|--|--|---------------|------------|
| 2-Sep-19     | Cash Sales               | \$63.00  | Cash    |  |  |  |  |  | \$63.00       | \$63.00    |
| 10-Sep-19    | Literature               | \$54.00  | Bank TF |  |  |  |  |  | \$54.00       | \$117.00   |
| 2-Oct-19     | Cash Sales               | \$58.38  | Cash    |  |  |  |  |  | \$58.38       | \$175.38   |
| 9-Oct-19     | Humpty Doo N. Shower     | \$25.00  | Bank TF |  |  |  |  |  | \$25.00       | \$200.38   |
| 14-Oct-19    | Doctor Amanda Lauren     | \$20.00  | Bank TF |  |  |  |  |  | \$20.00       | \$220.38   |
| 28-Oct-19    | Nighcliff Sat            | \$240.00 | Bank TF |  |  |  |  |  | \$240.00      | \$460.38   |
| 30-Oct-19    | Tuesday Big Book         | \$94.53  | Bank TF |  |  |  |  |  | \$94.53       | \$554.91   |
| 6-Nov-19     | Cash Sales               | \$240.00 |         |  |  |  |  |  | \$240.00      | \$794.91   |
| 4-Dec-19     | Cash Sales               | \$228.91 |         |  |  |  |  |  | \$228.91      | \$1,023.82 |
| 23-Jan-20    | Tuesday Big Book         | \$50.00  | Bank TF |  |  |  |  |  | \$50.00       | \$1,073.82 |
| 5-Feb-20     | Cash Sales               | \$261.85 |         |  |  |  |  |  | \$261.85      | \$1,335.67 |
| 24-Feb-20    | Monday Daily Reflections | \$248.00 | Bank TF |  |  |  |  |  | \$248.00      | \$1,583.67 |
| 4-Mar-20     | Cash Sales               | \$97.70  | Cash    |  |  |  |  |  | \$97.70       | \$1,681.37 |
| 4-Mar-20     | Tuesday Big Book         | \$59.00  | Bank TF |  |  |  |  |  | \$59.00       | \$1,740.37 |
| 1-Apr-20     | Cash Sales               | \$81.00  | Cash    |  |  |  |  |  | \$81.00       | \$1,821.37 |
| 2-Apr-20     | Cash Sales               | \$200.00 | Cash    |  |  |  |  |  | \$200.00      | \$2,021.37 |
| 22-Apr-20    | Mike B                   | \$28.00  | Bank TF |  |  |  |  |  | \$28.00       | \$2,049.37 |
| 5-Jun-20     | Cash Sales               | \$66.00  | Cash    |  |  |  |  |  | \$66.00       | \$2,115.37 |
| 15-Jun-20    | Cash Sales               | \$100.00 | Cash    |  |  |  |  |  | \$100.00      | \$2,215.37 |
| 30-Jun-20    | Cash Sales               | \$240.00 | Cash    |  |  |  |  |  | \$240.00      | \$2,455.37 |
|              |                          |          |         |  |  |  |  |  |               |            |
|              |                          |          |         |  |  |  |  |  |               |            |

|               |            |        |        |        |        |        |        |        |            |
|---------------|------------|--------|--------|--------|--------|--------|--------|--------|------------|
| <b>TOTAL:</b> | \$2,455.37 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,455.37 |
|---------------|------------|--------|--------|--------|--------|--------|--------|--------|------------|

| Expenses for AA Darwin District 2019 - 2020 |                    |                   |  |                 |                   |               |                 |                 |                 |                   |       |                   |               |
|---|--------------------|-------------------|--|-----------------|-------------------|---------------|-----------------|-----------------|-----------------|-------------------|-------|-------------------|---------------|
| Date  | Invoice No.        | To                | Description  | Office Supplies | Rent              | Bank Charges  | PO Box Rental   | Phone Internet  | Insurance       | Literature        | Other | Total             | Running TOTAL |
| 18-Sep-19                                   |                    | Margaret Miller   | Office 365 Subscription - Reimbursement  | \$129.00        |                   |               |                 |                 |                 |                   |       | \$129.00          | \$129.00      |
| 24-Sep-19                                   |                    | City of Darwin    | Rent - September   |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$316.50      |
| 30-Sep-19                                   |                    | Telstra           | Service Charges - September  |                 |                   |               |                 | \$49.95         |                 |                   |       | \$49.95           | \$366.45      |
| 2-Oct-19                                    |                    | Australia Post    | Stamps   | \$20.00         |                   |               |                 |                 |                 |                   |       | \$20.00           | \$386.45      |
| 2-Oct-19                                    |                    | Coles             | Plastic Spoons   | \$2.00          |                   |               |                 |                 |                 |                   |       | \$2.00            | \$388.45      |
| 2-Oct-19                                    |                    | Office Works      | Paper & Stationery   | \$34.43         |                   |               |                 |                 |                 |                   |       | \$34.43           | \$422.88      |
| 3-Oct-19                                    | INV-0171           | GSB of AA         | Literature Order   |                 |                   |               |                 |                 |                 | \$624.00          |       | \$624.00          | \$1,046.88    |
| 24-Oct-19                                   |                    | City of Darwin    | Rent - October   |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$1,234.38    |
| 28-Oct-19                                   |                    | Telstra           | Service Charges - October  |                 |                   |               |                 | \$49.95         |                 |                   |       | \$49.95           | \$1,284.33    |
| 6-Nov-19                                    |                    | JB HiFi           | New Office Telephone (Uniden)  | \$50.00         |                   |               |                 |                 |                 |                   |       | \$50.00           | \$1,334.33    |
| 25-Nov-19                                   |                    | City of Darwin    | Rent - November  |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$1,521.83    |
| 27-Nov-19                                   |                    | Telstra           | Service Charges - November   |                 |                   |               |                 | \$49.95         |                 |                   |       | \$49.95           | \$1,571.78    |
| 3-Dec-20                                    | 9084016-1          | Marsh Pty Ltd     | Annual Insurance 27/10/2019 - 27/10/2020   |                 |                   |               |                 |                 | \$842.06        |                   |       | \$842.06          | \$2,413.84    |
| 4-Dec-19                                    |                    | Office Works      | Toner  | \$151.00        |                   |               |                 |                 |                 |                   |       | \$151.00          | \$2,564.84    |
| 4-Dec-19                                    |                    | Coles             | Coffee, Sugar, Teaspoons, Bin Liners   | \$22.86         |                   |               |                 |                 |                 |                   |       | \$22.86           | \$2,587.70    |
| 24-Dec-20                                   |                    | City of Darwin    | Rent - December  |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$2,775.20    |
| 30-Dec-20                                   |                    | Telstra           | Service Charges - December   |                 |                   |               |                 | \$49.95         |                 |                   |       | \$49.95           | \$2,825.15    |
| 14-Jan-20                                   | 26642              | Zip Print         | 2000 Business Cards for PI   |                 |                   |               |                 |                 |                 | \$319.00          |       | \$319.00          | \$3,144.15    |
| 21-Jan-20                                   | 112148             | City of Darwin    | Additional Office Keys   | \$198.00        |                   |               |                 |                 |                 |                   |       | \$198.00          | \$3,342.15    |
| 24-Jan-20                                   |                    | City of Darwin    | Rent - January   |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$3,529.65    |
| 28-Jan-20                                   | INV-305885-2054196 | Ollie O           | Reimbursement Hostpapa domain name registration Feb 20 - Feb 22  |                 |                   |               |                 | \$43.98         |                 |                   |       | \$43.98           | \$3,573.63    |
| 28-Jan-20                                   |                    | Telstra           | Service Charges - January  |                 |                   |               |                 | \$49.95         |                 |                   |       | \$49.95           | \$3,623.58    |
| 29-Jan-20                                   | 51706537           | Ollie O           | Reimbursement Bluehost annual website security Feb 20 - Feb 21   |                 |                   |               |                 | \$53.26         |                 |                   |       | \$53.26           | \$3,676.84    |
| 18-Feb-20                                   |                    |                   | PO Box Renewal   |                 |                   |               | \$134.00        |                 |                 |                   |       | \$134.00          | \$3,810.84    |
| 24-Feb-20                                   |                    | City of Darwin    | Rent - February  |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$3,998.34    |
| 27-Feb-20                                   |                    | Telstra           | Service Charges - February   |                 |                   |               |                 | \$45.87         |                 |                   |       | \$45.87           | \$4,044.21    |
| 2-Mar-20                                    |                    | Office Works      | Pens, batteries. Invoice book, paper   | \$26.10         |                   |               |                 |                 |                 |                   |       | \$26.10           | \$4,070.31    |
| 24-Mar-20                                   |                    | City of Darwin    | Rent - March   |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$4,257.81    |
| 30-Mar-20                                   |                    | Telstra           | Service Charges - March  |                 |                   |               |                 | \$39.95         |                 |                   |       | \$39.95           | \$4,297.76    |
| 1-Apr-20                                    | Petty Cash         | Various           | Disinfectant, wipes etc from March   | \$39.80         |                   |               |                 |                 |                 |                   |       | \$39.80           | \$4,337.56    |
| 24-Apr-20                                   |                    | City of Darwin    | Rent - April   |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$4,525.06    |
| 28-Apr-20                                   |                    | Telstra           | Service Charges - April  |                 |                   |               |                 | \$39.95         |                 |                   |       | \$39.95           | \$4,565.01    |
| 19-May-20                                   | INV-0447           | GSB of AA         | Literature Order   |                 |                   |               |                 |                 |                 | \$307.10          |       | \$307.10          | \$4,872.11    |
| 19-May-20                                   | INV-0362           | GSB of AA         | Literature Order   |                 |                   |               |                 |                 |                 | \$505.30          |       | \$505.30          | \$5,377.41    |
| 25-May-20                                   |                    | City of Darwin    | Rent - May   |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$5,564.91    |
| 27-May-20                                   |                    | Telstra           | Service Charges - May  |                 |                   |               |                 | \$39.95         |                 |                   |       | \$39.95           | \$5,604.86    |
| 1-Jun-20                                    | INV-0227           | GSB of AA         | Literature Order   |                 |                   |               |                 |                 |                 | \$200.40          |       | \$200.40          | \$5,805.26    |
| 1-Jun-20                                    | Petty Cash         | Various           | Wipes, disinfectant, new clock and batteries, stationery items, paper towels, hand sanitiser, sponges (15th May) | \$58.45         |                   |               |                 |                 |                 |                   |       | \$58.45           | \$5,863.71    |
| 1-Jun-20                                    | Petty Cash         | Woolworths        | Hand sanitiser, wipes (16th May)   | \$20.00         |                   |               |                 |                 |                 |                   |       | \$20.00           | \$5,883.71    |
| 1-Jun-20                                    | Petty Cash         | Chemist Warehouse | Gloves, Wipes (18th May)   | \$14.95         |                   |               |                 |                 |                 |                   |       | \$14.95           | \$5,898.66    |
| 1-Jun-20                                    | Petty Cash         | K-Mart            | New clock & batteries (5th Jun)  | \$15.00         |                   |               |                 |                 |                 |                   |       | \$15.00           | \$5,913.66    |
| 24-Jun-20                                   |                    | City of Darwin    | Rent - June  |                 | \$187.50          |               |                 |                 |                 |                   |       | \$187.50          | \$6,101.16    |
| 29-Jun-20                                   | INV-0531           | GSB of AA         | Literature Order   |                 |                   |               |                 |                 |                 | \$82.30           |       | \$82.30           | \$6,183.46    |
| 29-Jun-20                                   |                    | Telstra           | Service Charges - June   |                 |                   |               |                 | \$39.95         |                 |                   |       | \$39.95           | \$6,223.41    |
| <b>TOTAL:</b>                               |                    |                   |  | <b>\$781.59</b> | <b>\$1,875.00</b> | <b>\$0.00</b> | <b>\$134.00</b> | <b>\$552.66</b> | <b>\$842.06</b> | <b>\$2,038.10</b> |       | <b>\$6,223.41</b> |               |

Other \$4,185.31  
Lit \$2,038.10  
Total \$6,223.41