



Meeting Type: Darwin District Office Meeting

Meeting Location: Via ZOOM Conference Call Meeting

Date: 7th of October 2020

Start Time: 7pm

Chaired By: Mick G: Darwin District Committee Member (DCM)

Minutes Taken By: Kitty Kat

Present:

NAME	GROUP	GSR Y/N	DISTRICT POSITION
Mick G	Big Book Recovery Tuesday	N	N District Committee Member (DCM)/ Webmaster
Susan B	Currently not in a group	N	Serenity times
Kitty Kat	Monday Daily Reflections Rapid Creek	Y	Secretary
Doug W	Sunday night Living Sober Group	N	Treatment Facilities co ordinator
Mike Braun	Thursday There is a solution	N	Observer

Traditions and Statement of Purpose :

Statement of purpose was read by Mick G, Traditions read in turn by all present. Apologies: Pat Mac, Dennis.P, Caroline, Dan T Moved: Kitty 2nd Mick

Acceptance of previous minutes Kitty moved that the minutes of the previous meeting be accepted, seconded *Mick* carried unanimously.
 Outstanding business action items

NO	ITEM	WHO	WHERE	STATUS
1	Did tradition 11 Kitty	Doug	Next DDO 3rd December	Tradition 12
2	Andrew start meeting. Has left. Closed meeting	Andrew Dan T		Take back banners Accpeted Unanimously
3	Round up co ordinator		Pending	Still Open
4	Corrections officer	Doug		See new business
5	Secretary	Kitty resigned	Pending	Still Open
	New Business			
1	How much sobriety		Check with GSR	6 months at least
2	Corrections and Treatment co ordinator to amalgamate with facilities co ordinator	Doug		The original position was this and unanimous decision to move it back
	Reports			
1	District Committee member report Moved: Susan. B Seconded: Kitty K	Mick.G		As attached PDF
2	Office co ordinator			Vacant
3	Office Maintenance			Vacant
4	Secretary Moved: Susan.B Seconded: Doug	Kitty K		Attached
5	Public Information Report Moved: Doug Seconded: Susan. B	Mick.G		Attached PDF
6	Treasurers Report Moved: Susan.B Seconded: Kitty.K	Pat		\$100 for keys. We actually have no record that AA paid for those keys(see treasurers report) but the vote to keep the money was to support the member in their effort to make amends.
7	Office Co ordinator Moved: Doug Seconded: Mick.G	Dennis P		Attached

8	P I Officer Moved: Susan. B Seconded: Doug	Dan T		Attached Sue Moved ,Doug 2nd
9	Registrar Moved: Doug Seconded: Susan.B	Dennis P		Attached
10	Literature Moved: Mick Seconded: Doug	Caroline		Attached
11	Treatment Facilitator/ Corrections officer Moved: Doug Seconded: Kitty	Doug		Attached
12	Webmaster	Mick		Nothing to report
13	Editor of Serenity Times Moved: Kitty Seconded: Mick.G	Susan. B		Attached
14	Corrections Approved Unanimously	Doug		Position only just filled

Next Meeting is scheduled the 9th of December at 7pm, 2020.

End of meeting 8.15pm

Maintenance officer Report

Apologies for not being able to make it .

Great month being involved . I've vacuumed the office twice, refilled the metho and detergent spray bottles. Bought two bundles of paper towels leaving change and receipt in petty cash tin. Not meaning to double dip but it belongs in this report changed the pin code to the DDO safe. Also bought a cash tin leaving change and receipt in petty cash tin. Removed out of date milk from the fridge. And took Darren H and James E through covid-19 induction.

Have a great night everyone

Kind regards

Denis P

Editors Report - October 2020

Serenity Times was late this month, due to having glandular fever, and my computer breaking down, had to buy a new one.

I still managed to get it out before the end of the month, even though it was on the last day. As I have been sending out to people on the mailing list I was given and not knowing how old the list is I attached a note,

asking if anyone didn't want to receive newsletter to let me know.

I received 3 cancelations, people I have never heard of, and several messages, also from people I don't know, telling me they love reading the newsletter.

I am also getting people from Darwin that were not on mailing list being added on.

All's good with the Serenity Times, even though it is not easy getting people to contribute, that is the hardest part.

Thanks to Caroline B I have one regular contribution.

Kindest Regards

Susan B

Registrar's Report

Busy month . Updated the saturday night cliff women's meeting, katherine meetings on the national website were reopened face to face . Also Kararma wednesday lunch time meeting suspended till further notice group contact still on there. Thursday night palmerston There is a solution group updated on zoom also now on the national website. Wednesday night , night cliff group contact also updated as the national website still had it as CSO for the contact.

Contact Sam. G and organised with him to drop off the office key after his honesty and let him know its no judgment on the individual that it was decided through the committee to have at least 6 months of sobriety to volunteer.

Changed the pin code to the DDO safe so now only 3 committee members have it as being the Treasurer, Literature officer and Maintenance officer.

I was able to talk with Darren. H and James. E and meet with them both giving a covid-19 induction guiding them through the volunteers position. Darren is now volunteering on Wednesdays and James on fridays. Letting them know the appreciation and thanks from the DDO and myself. Updated the key register sending out copies to the committee .

Been speaking with Tony. F and he is going to get back to me on what day would suit him to volunteer . Explained to him about the new keys and 200\$ replacement cost of office keys.

Been dropping in checking the DDO PO-Box on a weekly basis with 2 letters addressed to Northern Region A Treasurer placing in file after talking with Pat. Mac many thanks to Pat . 1 letter to the Casuarina group letting John. S know . 2 serenity times from W.A. and Message of Hope from South Australia putting out on the Darwin office desk.

Received help and support from Marg. M , Sam. H , Ollie and Mick. G with the 24 hour AA phone diverter . Have been diverting the phone with no issues for a couple of weeks now give or take. Again a big thank you to Sam. H Marg and Ollie and could not forget yourself also Mick. G . Mike. B has now relieved Marg of her duties taking on Sunday call

diversion 😊 In the midst of updating the 12 step call roster .

Far out , hope you have a great DDo meeting and week.

Regards Denis. P

Secretary's Report November 2020

Hi Family, just getting ready for the meeting, but I am so sorry I am going to have to resign from Secretary a month early as it is Christmas time and it is getting really hectic for me with functions, I have heaps on hospo is crazy over this time. Just bit off more than I can chew, so that position will become available. I lie to you not, I have learnt a bundle doing this role.

Regards Kitty K

Literature Officer Report

Sold a daily reflections for a new comer
8th October.

Sold one big book 4th edition to a member for a new comer 4th
October.

14th October met Dan at office to put banners together plus literature including 2big books Australian edition, and pamphlets for Andrew in Tiwi Island who is starting up a meeting there, very exciting for all parties involved. Thank you Dan and DDO members for supporting Andrew and making it happen.

15th October picked up literature order for DDO being for 3 big books 4th edition and 30 new comers packs and ordered pamphlets that were low daily reflections and little big books. 15th October also banked literature money total of \$64.00, let Pat Mac know and sent copy of bank receipt.

19th October ordered a service manual and guide lines set \$30.00 for a member.

21st October sold a large print As Bill sees It for the Tuesday lunchtime harbour view group.

26th October picked up posters for our PI

Dan T. Rang him and he dropped by the office and collected them.
26th October counted literature tin. \$65.00 literature sales (I will bank shortly) & \$50.00 in the float.

29th October picked up literature order for DDO order being pamphlets that were low 6 little big books , 4 daily reflections, one booked titled thank you for sharing.

Kind regards Caroline B

Treasurers Report

Dear All

I have recorded this payment as an anonymous donation, However I can find no record of us having to pay anything to replace lost keys, at least not during the past three years! I have mentioned it in my financial report but avoided using Tony's name. My feeling is we should return it, for discussion next Wednesday.

Regards

Pat

October Treatment Facilities Coordinator Report

Visits have continued to Banyan House on a fortnightly basis. The members visiting have reported that the reception and response has been good. It has been suggested that more AA Literature be delivered.

In mid-October contact was made with the Program Manager at Mission Australia. They were keen for visits to recommence and visit to that facility will commence on a fortnightly basis from 4 November.

Response from members for requests to attend visits have been good. Some difficulty has been experienced with lack of face to face meetings to approach people to attend.

I still need to organise a more formalised roster and contact list to enable planning beyond the short term. This will become important as we move into the Christmas holiday period.

I would also like to prepare a flyer so this could be handed out at meetings so individuals can see what is involved.

There are a few meeting that I have yet to make contact with Saturday Womens, Saturday Night, both Tuesday Night meeting and Thursday to request member participation.

In summary things are progressing well and there are avenues for achievable improvement in the service delivery.

DARWIN DISTRICT MEETING – Wednesday 4 November

2020 FINANCIAL REPORT Summary At the end of October, we have a healthy balance (cash and bank account) of \$8,154.23. We recorded a surplus for the month of \$1,166.50 compared to a loss of \$344.97 for the same month last year. Several factors contribute to the unusually high increase in funds. Firstly, we received a \$700 personal donation from a member in addition to \$758.95 in contributions from groups including Humpty Doo Sunday, Tuesday BBRG, Zoom meetings and the Bill W Camp. To further improve our financial situation, we received a cheque from City of Darwin for \$562.50 for the time we were unable to use the office due to Covid-19. There is also a \$100 anonymous donation recorded but we need to discuss returning this as it was to replace lost keys – presumably, the old keys before they changed the locks. However, I have no record over the last three years of paying anything to replace lost keys. Literature sales recorded for this month amount to \$64.00 and all outstanding literature invoices have been paid. Petty Cash/Literature Cash Sales The petty cash tin was last counted on 20 October at \$32.45. Opening balance \$45.45 and receipt for \$13.00 for a new cash box to hold spare keys was found. Hence $\$45.45 - \$13.00 = \$32.45$. The literature tin was last counted 25 August at \$77.45. Caroline is now keeping the float to \$50.00 so I will adjust the accounts to show that for next time. October Meeting - Financial Detailed Report Reconciled to 31/10/2020 - Full details are attached