**Minutes of Darwin District Committee Meeting**

**October 5th 2023**

Meeting commenced 7.05pm

Chair Andy B

Welcome by Chair. Traditions read in the short form with long form Tradition 10

Chair read DDO Statement of Purpose

**ATTENDEES**

Andy B – Editor of Serenity Times – acting Chair

Elina B – Treasurer

Matt D – Registrar

Kate S – Webmaster

Darren H – Treatment and Correctional Facilities

Mick G – GSR Tuesday Night Big Book Recovery Group

Marg M - Secretary

**APOLOGIES**

Brendon – Literature

Judelle – PI

Kitty – Chair

Sam – Office Co-ordinator

**PREVIOUS MINUTES**

The previous meeting minutes were altered to include that the GSR’s elected the following members into the DDO service roles

Deb H – Office Maintenance

Kate S – Webmaster

**COMMITTEE REPORTS**

**CHAIR –** Kitty. Apology (Currently in Cairo) Asked Andy to fill in for tonight.

**TREASURER** – Elina B

Financial Report Attached

Has received a handover from Pat Mac and Marg 9previous Treasurer’s

2.

Mick G questioned what the Committee has planned for the excess funds.

Apart from on going PI work, there are no plans.

Some discussion of a Christmas event to help the newcomers through the holiday period. Darren H to take the idea to the Tuesday Lunchtime Group. Andy offered to help organize.

Report moved Matt, seconded Marg

**SECRETARY** – Marg M

Apology for no Agenda prior to the meeting. Could all Committee members please send me their report by the Tuesday prior to the monthly meeting.

Have checked and responded to Office emails

Moved Andy, Seconded Elina

OFFICE MAINTAINANCE

No report received. Deb not present

**LITERATURE** – Brendan

$373.40 in Literature Sales this month

Needs an office key, Marg to organize.

Moved Matt. Seconded Elina

**PI** – Judelle

Report attached

Mick G enquired about meeting at Nhulunbuy. Banners and Literature were sent from the Darwin Office, but no meeting has been registered. Marg M to email Holly and enquire about meeting and make sure it is registered with the GSO for insurance purposes. If no meeting is happening, ask Holly to return the banners and Literature for use elsewhere.

Moved Marg Second Andy

**TREATMENT AND CORRECTIONAL FACILITIES** – Darren H

Report Attached

Darren to contact new rehab at Darwin Private Hospital

Moved Matt Second Andy

**REGISTRAR** – Matt D

No report. Has not had a handover as Sam is away

**OFFICE COORDINATOR** – Sam H

3.

No Report. Sam is away, so no handover. Marg M has been maintaining the job, looking after phone divert and Office Volunteers

**WEBMASTER** – Kate S

Report Attached

The meeting voted against the additional monthly $5 fee to Bluehost for website storage as it was felt that the important things were backed up on the Office Computer, or could be passed on from one Webmaster to another on a USB.

Moved Darren. Seconded Matt

**SERENITY TIMES** – Andy B

No report

Marg to send Andy a template (if possible)

**NEW BUSINESS**

1. **KEY STOCKTAKE**

Andy B returned two keys – one from Shelley N. Both all hour access. One of these keys was given to Elina B. The other for Brendon.

**WHAT’S ON YOUR MIND**

Meeting closed at 8.30pm with the plural reading of the Serenity Prayer

The next Darwin District Meeting will be held Tuesday October 2nd at 7.15pm. Face to Face or Zoom (enter through the link on the Website).